

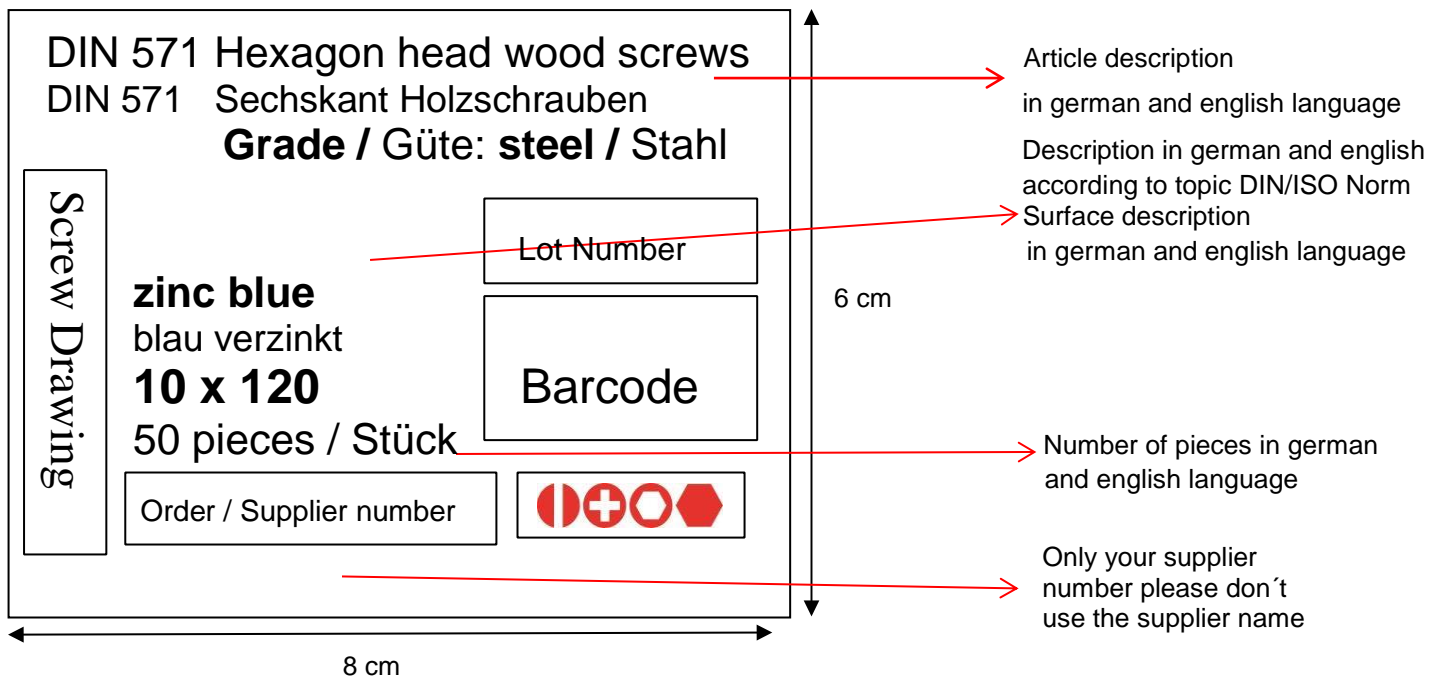
**Supplier instructions**

01/23  
 Purchasing department

Dear Supplier,

Verbindungselemente Engel GmbH and our suppliers save money when our suppliers consider the following instructions:

1. Please specify the supplier number and order number on all your documents (Sales Confirmations, Shipping Documents, Invoices etc.)
2. Please specify the delivery note number on all your invoices
3. Labelling:  
 The small packing boxes have to be with following sample informations on the label. Please always use this sample label form for future, label size 8cm x 6cm depends on box size, so it is not an obligation to use this label size. Non standard products will be specified.



Thank you very much for your understanding.

Verbindungselemente Engel GmbH  
 Purchasing department